

 **Application Submission Checklist for RSIS MSc Programmes**

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| **Applicant name:** |  |
| **Nationality:** |  |
| **Online application number:** |  |
| **MSc Programme applied for:** |  |
| **Applicant email address:** |  |
| **Payment of application fee – Bill Reference Number:** |  |
| **Date:** |  |

**Please submit all required documents in the order below.**

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| **No.** | **List of Supporting Documents** | **Document included in submission?** |
| 1. | Application submission checklist |  Yes [ ]  No [ ]   |
| 2. | Resume |  Yes [ ]  No [ ]   |
| 3. | Completed online application form |  Yes [ ]  No [ ]   |
| 4. | One passport-sized photograph to be affixed on the top right corner of the application form |  Yes [ ]  No [ ]   |
| 5. | Copy of Academic Transcript(s) issued by your university (accompanied by official English translation of applicable) |  Yes [ ]  No [ ]   |
| 6. | Copy of undergraduate degree scroll(s) (accompanied by official English Translation if applicable) |  Yes [ ]  No [ ]   |
| 7. | Copy of TOEFL/IELTS results (compulsory for candidates who graduated from universities with non-English medium of instruction) if applicable |  Yes [ ]  No [ ]  Not Applicable [ ]  |
| 8. | Minimum two references |  Yes [ ]  No [ ]   |
| 9. | Statement of Purpose |  Yes [ ]  No [ ]   |
| 10. | Essay on an issue of national / international importance |  Yes [ ]  No [ ]   |
| 11. | Completed scholarship application form |  Yes [ ]  No [ ]   |
| 12. | Professional qualifications / membership certificates if applicable |  Yes [ ]  No [ ]  Not Applicable [ ]  |
| 13. | Documentary proof of present and previous employment with designation, dates of appointment and resignation indicated, if applicable |  Yes [ ]  No [ ]  Not Applicable [ ]  |
| 14. | Documentary proof of Immigration Pass (e.g. Employment Pass, Work Permit, Dependant Pass) issued by the Immigration & Checkpoints Authority, if applicable |  Yes [ ]  No [ ]  Not Applicable [ ]  |
| 15. | Documentary proof of Singapore Permanent Resident status, if applicable |  Yes [ ]  No [ ]  Not Applicable [ ]  |
| 16. | Copy of NRIC / Passport (page showing your nationality and personal details) |  Yes [ ]  No [ ]   |